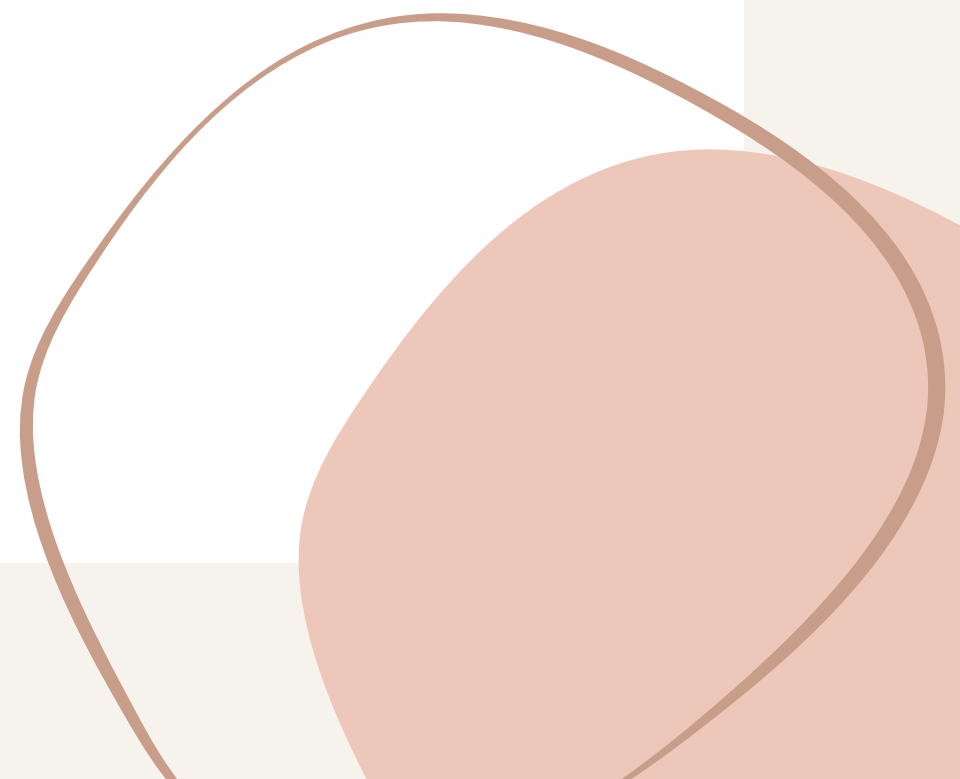





NATIONAL DONG HWA UNIVERSITY
OFFICE OF INTERNATIONAL AFFAIRS

Outbound Exchange Selection Information Session

黃馨逸Ula





Information Session Content

- Application Criteria/Timeline
- Exchange Universities/Quota
- System Manual
- Documents for
Review/Additional Score Items
- Subsidy
- **Pioneer Program**
- Internal Selection
Procedure/Scoring System
- Exchange 101/FAQs

Application & Selection Timeline

Application Time	Fall Semester eg. Sep. 2023	Spring Semester eg. Mar. 2024
Departure Time	Spring Semester, Fall Semester (next year) eg. Mar. 2024 or Sep. 2024	Fall Semester (same year) eg. Sep. 2024
Quota	Full Quota	Quota remaining after fall semester application



Application Criteria



Current students with enrollment status in NDHU. (excluding Executive Master Program, ICDF or other executive programs)

Valid enrollment status in **sophomore (2nd) year and above** during exchange period.

Eligible for **partner university's criteria & requirements.**
(eg. identity, language proficiency, department/grade)
*Please refer to the Exchange Programs List

Application Procedure

NDHU Application

Open for application around the first to second week of the beginning of each semester.

NDHU Recommendation

Announcement can be queried in the application system.
Not an official acceptance announcement

Partner University Application

OIA will email the partner university application information individually according to the deadline sequence. **Please be patient!**
*Fall semester exchange applicants will be notified in spring semester.

Partner University Acceptance

The review usually takes 1-2 months upon application, please wait patiently.



University List & Quota

It's subject to the agreement with each partner university and the past program implementation condition, please refer to the latest guideline and university list.

Applying to partner universities: Partner universities accepts only the recommendation list from NDHU, please refrain from applying on your own.

Applying to non-partner universities: Please refer to “National Dong Hwa University International Short-Term Study Guideline”.

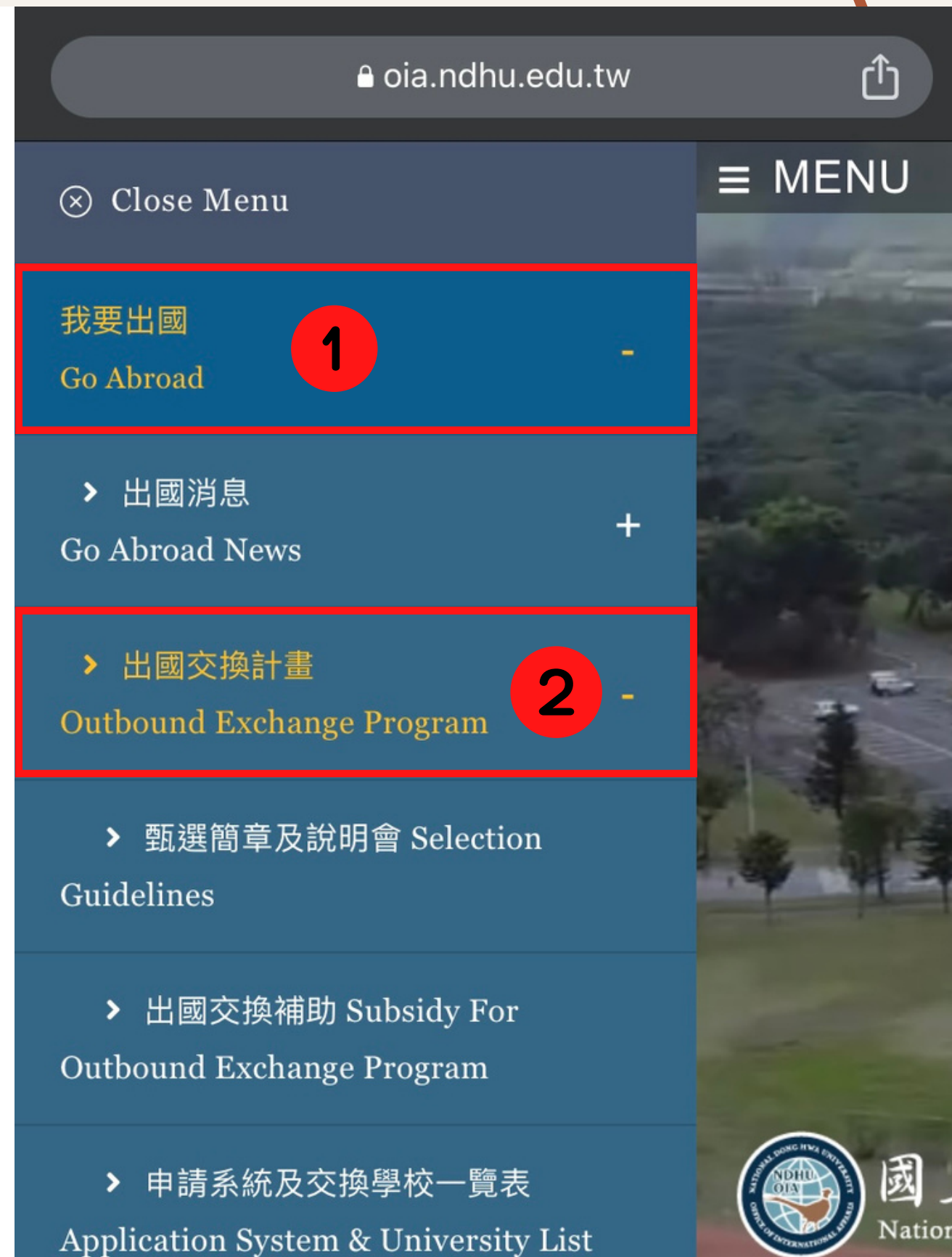
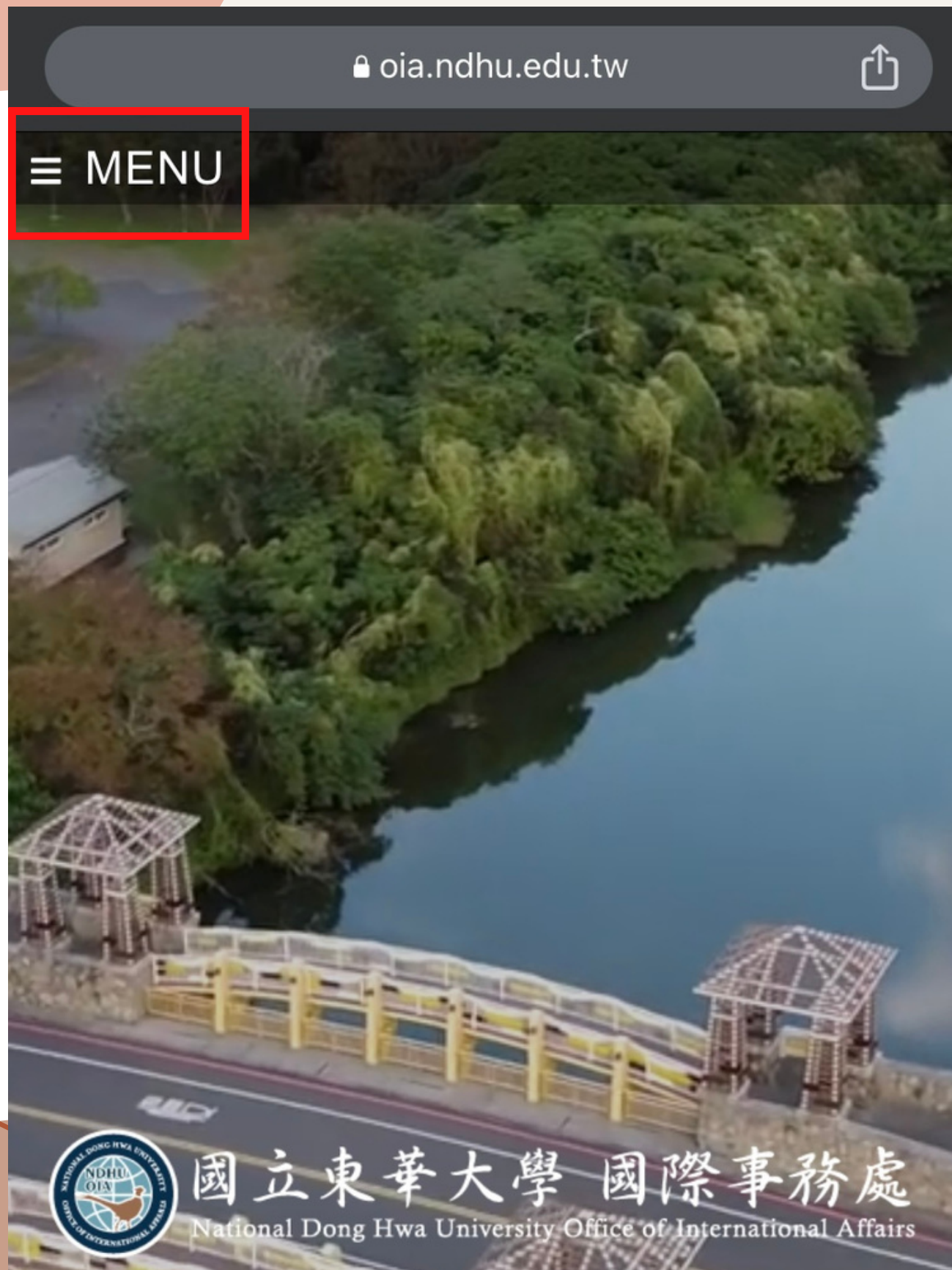
How to Start?


The screenshot shows the navigation menu of the National Dong Hwa University Office of International Affairs website. The menu items are as follows:

- 在校生 (Current Students) - NDHU Student
- 外籍學位生 (Foreign Degree Students) - Int'l Degree Student
- 大陸學位生 (Mainland Chinese Degree Students) - Mainland Chinese Student
- 僑生及港澳生 (Overseas Chinese Students) - Overseas Chinese Student
- 來校短期學生 (Incoming Students) - Incoming Student
- 全球交流 (Global Engagement)
- 相關資源 (Useful Info.)

The 'Outbound Exchange Program' option is highlighted with a red box. A hand icon points to the 'Application System' link under the 'Outbound Exchange Program' dropdown menu.

國立東華大學 國際事務
National Dong Hwa University Office of International Affairs





Selection Guideline

NDHU Guidelines for the Selection of Participants in the 2nd International Student Exchange in 2023

I. Program Period

Fall 2023 (semester start and end dates vary by universities)

II. Partner Schools Offering Exchange Programs

Please refer to the [List of Partner Schools](#)

76 programs offer a total of 266 free exchange program opportunities.

III. Tuition and Miscellaneous Fee Standards during the Program Period

Tuition-free exchange opportunity: Upon registration and payment of the full tuition and miscellaneous fees in accordance with NDHU university rules, the student is exempt from payment of tuition and miscellaneous fees at the partner school.

Self-financed exchange opportunity: Upon registration and payment of the full tuition and miscellaneous fees in accordance with NDHU university rules, the student is to pay tuition and miscellaneous fees in accordance with relevant fee standards at the partner school.

Self-financed exchange opportunities are indicated as such in the eligibility provisions stipulated in the List of Partner Schools; if exchange opportunities are tuition-free, they are not specially indicated as such.

IV. Eligibility and Criteria for Application

1. Degree student with official enrollment status (excluding students enrolled in in-service Master's programs, ICDF programs, and other special programs)
2. During the exchange program period, students must have sophomore status or above and be officially enrolled at NDHU
3. Conformity to the requirements of the partner school

University List



2023 2nd Student Exchange Program Application

Office of Int'l Affairs, National Dong Hwa University

中文

Application Page

Exchange Programs List

Please refer to OIA's newest guideline for application website, scoring, admission and other important requirements

Filter :

瀏覽全部

瀏覽全部

North America

Europe

Oceania

Asia

Count

Exchange Level

Eligible Majors

Quota

Exchange
Period
(Month)

Qualification

University List

Country/Area	University	Exchange Level	Eligible Majors	Quota	Exchange Period (Month)	Qualification	For reference only, the actual period is based on the acceptance notice
Spain	University of Jaén	Department in cooperation	Majors available for applying	1	9 to 1	<ul style="list-style-type: none"> TOEFL 42 or higher or IELTS 4.0 or higher or TOEIC 550 or higher. 	MORE
Spain	Universitat de Girona	Department of International Business	Escola Universitària Mediterrani/Department International Business	6	9 to 1 / 9 to 7	<ul style="list-style-type: none"> TOEFL 72 or higher or IELTS 5.5 or higher or TOEIC 785 or higher or DELE B2 or above or FLPT B2 or above. Only students who are from Department of International Business can apply. 	MORE
Spain	Universidad Católica San Antonio de Murcia	University		1	9 to 1	<ul style="list-style-type: none"> TOEFL 72 or higher or IELTS 5.5 or higher or TOEIC 785 or higher or DELE B1 or above or FLPT B1 or above. 	MORE

University List

United States of America	California State University, Monterey Bay	University		無限制	8 to 12	<ul style="list-style-type: none">• TOEFL 61 or higher or IELTS 6.0 or higher.• Self-supporting Students	MORE
United States of America	Southeast Missouri State University	University		無限制	8 to 12	<ul style="list-style-type: none">• TOEFL 61 or higher or IELTS 5.5 or higher.• GPA : Minimum GPA of 2.50 .• Self-supporting Students	MORE

University List

University	University of Jaen
Continent/Country	Europe 歐洲 / Spain 西班牙
Level	University
Quota	1 student per semester
Exchange Period	Fall Semester : 2023 9 to 2024 1
Exchange Fee	tuition waiver
Available Grades	Bachelor 1 st Year , Bachelor 2 nd Year , Bachelor 3 rd Year , Bachelor 4 th Year , Bachelor 5 th Year , Bachelor 6 th Year , Master's 1 st Year , Master's 2 nd Year , Master's 3 rd Year , Master's 4 th Year
Qualification	1. TOEFL 42 or higher or IELTS 4.0 or higher or TOEIC 550 or higher.
Notes	學校網站 : http://www.ujaen.es Courses in English: http://www.ujaen.es/serv/vicint/home/page/17/53 校內住宿 : https://www.ujaen.es/en/node/815 https://web.ujaen.es/serv/vicint/home/page/3/28 交換生資訊 : https://www.ujaen.es/internacional/en/international-students/introduction
Minimum Language Proficiency	Recommended Level B1 (Spanish), but not requested.



NEW

Pioneer Program

We encourage students to apply for exchange in distinctive partner universities. OIA will prioritize subsidy for the selected universities.

申請條件

- 托福TOEFL 總分 61 分以上
或雅思IELTS 總分 5.0 分以上
或多益TOEIC 總分 600
分以上.
- 在學成績 (GPA) 達 3.00
- 先鋒計畫學校

申請條件

- 托福TOEFL 總分 61 分以上
或雅思IELTS 總分 5.0 分以上
或多益TOEIC 總分 600
分以上.
- 在學成績 (GPA) 達 3.25
- 先鋒計畫學校

MORE

Pioneer Program 2023

國家	學校
泰國	清邁大學
越南	胡志明工業大學
韓國	Korea University Sejong Campus
匈牙利	德布勒森大學
德國	基森大學
法國	巴黎第十二大學
立陶宛	考納斯理工大學
印尼	印度尼西亞大學
日本	芝浦工業大學

Preparation Before Application

Please be sure to search online:

1. Whether the partner university provides a **department/program that's suitable for you**. (Important!!!)
2. Partner university teaching language, language courses, etc.

Upon announcement of the finalized list, students shall not change the exchange university.

Forfeiture upon announcement will result in revocation of one's admission eligibility without the possibility of deferral.



Application System *Manual*



2023 2nd Student Exchange Program Application

Office of Int'l Affairs, National Dong Hwa University

[中文](#) [School List](#)

Announcement

System Open: 2023/01/17(Tue)00:00 till 2023/03/01 (Wed) 12:00

Please print out the application form and sign it, and then **upload the scan file to finish the application procedure.**

Log in

Account: Student ID (do not enter @gms.ndhu.edu.tw)

Password: your student email password

Verification code




Log in



- 1 Form
- 2 Priorities
- 3 Upload
- 4 Review
- 5 Verify

* Personal Information (Required)

* Name	<input type="text"/>	
* English name on passport	<input type="text"/>	
* Student ID	<input type="text"/>	
* Nationality	All <input type="button" value="v"/>	
* Gender	<input checked="" type="radio"/> Male <input type="radio"/> Female	
* Date of Birth	YY <input type="button" value="v"/> MM <input type="button" value="v"/> DD <input type="button" value="v"/>	
* ARC No.	<input type="text"/>	

Available Programs

Please search through the filters below, then add the exchange programs that you want to the priority list.

Program Type ▾ Exchange Country ▾ Exchange University ▾ Grade Requirement ▾ Exchange Period ▾

University of Siegen
University of Siegen

Tuition-Free Exchange Fall Semester Tuition Waived

1. TOEFL 72 or higher or IELTS 5.5 or higher or TOEIC 785 or higher or Goethe-Zertifikat B2 or above.

+ Add

South China University of Technology Not Qualified
South China University of Technology

Tuition-Free Exchange Fall Semester Tuition Waived

Priority List

You can choose up to 6 priorities.

Priority 1
University of Siegen

Tuition-Free Exchange Fall Semester

Select at least 2

1. TOEFL 72 or higher or IELTS 5.5 or higher or TOEIC 785 or higher or Goethe-Zertifikat B2 or above.

Exchange Period **Fall Semester ▾**
Exchange Department

↑ Move Up ↓ Move Down ✕ Delete

Priority 2

Priority 3

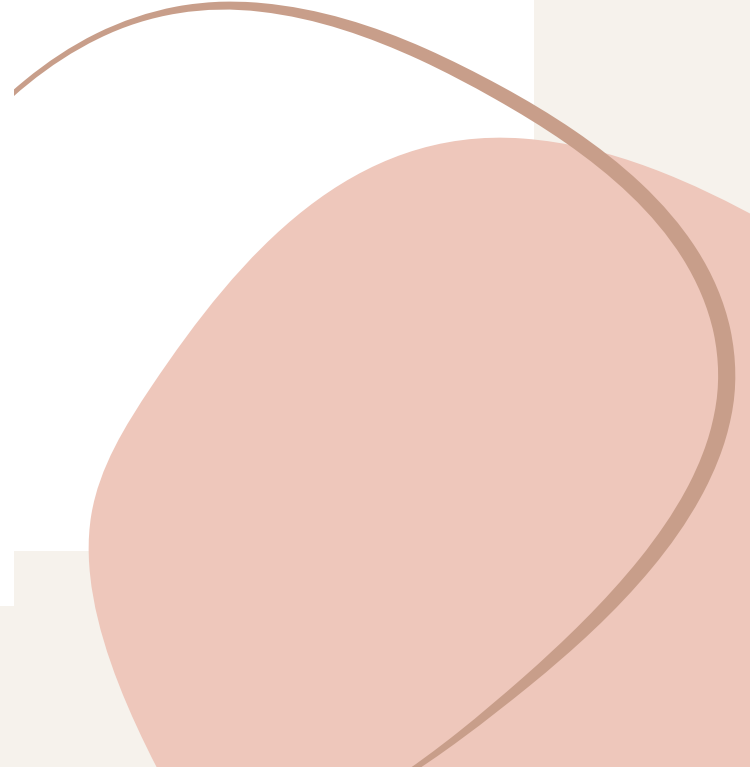
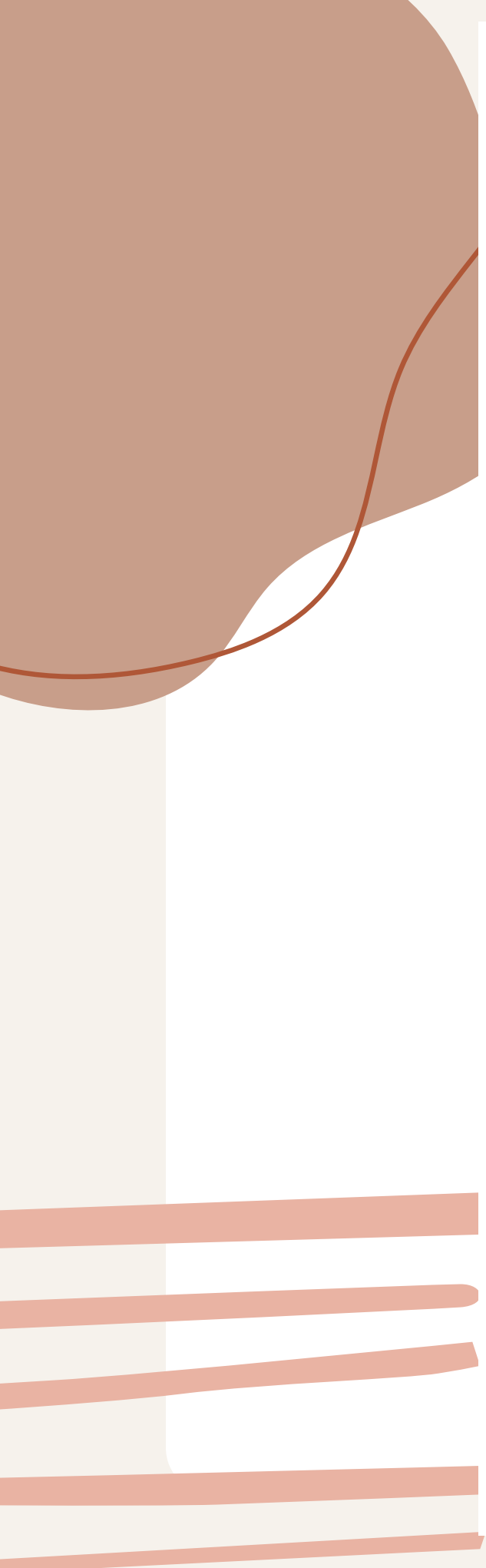
Documents Upload

1. Transcript of all semesters(PDF)*		Upload
2. Ranking(PDF)*	Sample	Upload
3. Parental/ Adviser Consent Letter(PDF)*	Sample	Upload
4. Passport & ARC Copy(PDF)*	More Info	Upload
5. Student status(PDF)*	More Info	Upload
6. Study Plan(PDF)*		Upload
7. Mission Proposal(PDF)*		Upload
8. Other helpful materials(PDF)		Upload
9. 雅思 IELTS*		Upload

Only PDF file acceptable
Please pay attention to
upload accordingly

Subsidy

1. Subsidy application form(PDF)*	Sample	Upload
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Application Documents

- Full academic transcript
(Please apply to Academic Affairs)
- e-Portfolio ranking
(e-Portfolio->Course Score->GPA, Ranking, screenshot and convert into PDF)
- Letter of parental/guardian consent
- ARC or passport
- Student status certificate
- Study plan
- Task proposal
- Other supplementary documents (limited to 5 pages)
- Language proficiency certificate (validity: 2 years; proof of course enrollment: please provide transcript/proof of course selection/self-study report, please highlight the relevant information)



Please provide a valid language proficiency certificate
(validity prior to the deadline for partner university selection)

Study Plan

For NDHU internal selection, no format sample, either Chinese or English is acceptable

Suggestions for content:

- Courses you're planning to take or your study plan during exchange period
- Your understanding towards the partner university faculty
- Your understanding towards the curriculum planning and curriculum offered by the partner university
- Your own course planning/areas you'd like to focus on

Limited to 2 A4 pages per university, merged into one file.

Task Proposal

For NDHU internal selection, no format sample, either Chinese or English is acceptable

Suggestions for content:

- Why you want to go for exchange in said university
- A task or project you'd like to complete during exchange

Be creative and express your interests, motivation, hobbies, etc.

Limited to 2 A4 pages per university, merged into one file.

Extra Points-1

OIA International Volunteer Certificate

Have you been a volunteer in the Office of International Affairs	<input checked="" type="radio"/> Yes, which semester have you been a volunteer? <input type="text"/>
	<input type="radio"/> No

- Fill in the semester you volunteered in on the application system (current semester is not applicable)
- Must upload volunteer certificate (certificate or proof of hours) to supplementary documents, no extra points if not uploaded.

Extra Points-2

Global Studies and International Affairs Program

* Have you joined the Global Studies and International Affairs Program?

No Yes

a. Which courses have you taken or are currently taking?

b. How many credits have you taken?

a. Fill in the course names and credits you have taken on the application system

b. **Highlight** the courses on the transcript before uploading

No extra points if not highlighted

Extra Points-3

Take EMI Courses



EMI Course List

*Academic Year 110

a. Highlight the courses on the transcript before uploading

No extra points if not highlighted

Subsidies



NDHU Subsidy



Application Eligibility: no restrictions

Subsidy Items:

- Round-trip **economy class** airfare (subsidy caps determined based on travel destinations)
- Up to NTD25,000 for Europe, America
- Up to NTD20,000 for Japan, Korea, Southeast Asia
- Up to NTD15,000 for China.



MoE “Soaring Sea of Knowledge” Scholarship

Application Eligibility

- ROC nationals
- Applying for exchange to universities not located in China, Hong Kong, and Macao
- Must not be recipients of concurrent subsidies granted by the ROC government

Subsidy Items:

- Round-trip economy class airfare and living expenses.
- Subsidy caps determined based on travel destinations, minimum of NTD60,000.




MoE “Rare Pearl of Knowledge” Scholarship

Application Eligibility

- ROC nationals with certain identity
- Applying for exchange in **fall semester**.
- Applying for exchange to universities not located in China, Hong Kong, and Macao
- Must not be recipients of concurrent subsidies granted by the ROC government

Subsidy Items:

- Round-trip economy class airfare and living expenses.
- Subsidy caps determined based on travel destinations, minimum of NTD60,000.



Foxconn Scholarship for Outstanding Students from Financially Challenged Families



Application Eligibility

- ROC nationals
- Holders of low-income status certificates.
- Must not be recipients of concurrent subsidies granted by the ROC government

Subsidy Items:

- Round-trip economy class airfare and living expenses. (subsidy caps determined based on travel destinations)
- Up to NTD80,000 for Europe, America
- Up to NTD35,000 for Japan, Korea, Southeast Asia
- Up to NTD25,000 for China.

How to apply for subsidy?

1 Form 2 Priorities 3 Upload 4 Review 5 Verify

* Personal Information (Required)

* Subsidy

I do not want to apply I want to apply

NDHU Subsidy MOE scholarship (Taiwanese only) MOE scholarship (Taiwanese only) 鴻海清寒助學金

NDHU students may apply for multiple subsidies at the same time,
and OIA will select the best ones to distribute.

How to apply for subsidy?

1 Form

2 Priorities

3 Upload

4 Review

5 Verify

Subsidy

1. Subsidy application form(PDF)*

Sample




- 1 Form
- 2 Priorities
- 3 Upload
- 4 Review**
- 5 Verify

Please make sure all the information and uploaded documents are correct, and press "submit."

- Application Form
- Priority List
- Documents

* Personal Information (Required)

Name		
English name on passport		
Student ID		
Nationality		
Gender		
Date of Birth		

**Double check
before you submit!**


Last Step

Review Application File

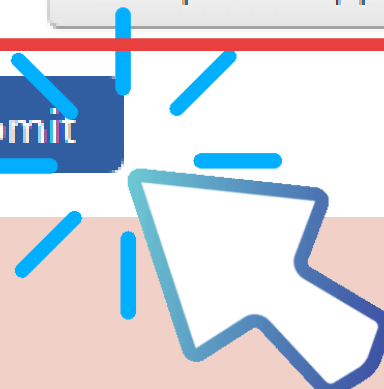
Please make sure you finish this step to complete the application.

Please print out the application form and sign by yourself and the department, and then upload the scan file to finish the application procedure.

1.  Print the application form

2. Upload the scan file  Upload Application Form

3. Confirm and Submit





Last Step

Review Application File

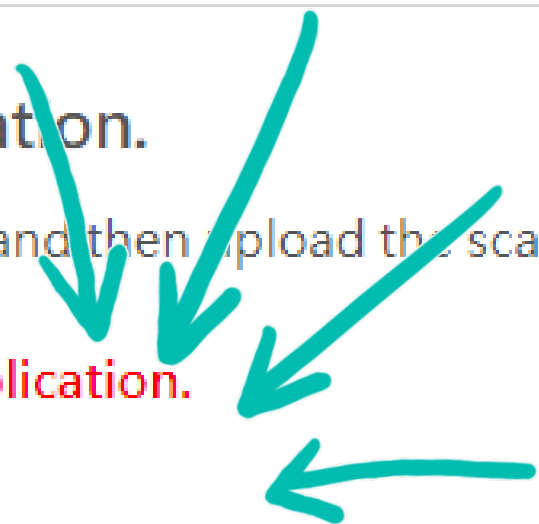
Please make sure you finish this step to complete the application.

Please print out the application form and sign by yourself and the department, and then upload the scan file to finish the application procedure.

Congragulations! You have uploaded the signed form and completed the application.

 Print the application form

 Review



NDHU Internal Review Procedure

Application Review

OIA will check if all documents are correct and complete

**If the documents are not complete, we couldn't proceed to the next step.*

Scoring

All applications will be scored by representatives of each college

List Announcement

The quota will be released based on the average total score

IMPORTANT!

When OIA reviews the application, if there's any wrong or missing document, we will not accept resubmission and will not notify you.

Please double check before submitting!!!



Scoring System

- Application **Average Score** + **Extra Points** = Total Score
- Quota will be released based on the ranking of total score
- Placement priority of students with identical average scores shall be determined based on the following criteria: (1) GPA in the previous semester (2) Moral conduct score in the previous semester



Announcement of Internal Recommendation List

After NDHU Acceptance

- The announcement of NDHU internal list can be queried via the Online Application System, please confirm and accept the recommendation.
- OIA will notify via Email, please prepare the application according to the notification email.
- The application methods for each university are different, eg. Email/Online, some universities are applied solely by the students, please notify OIA upon completion of application.
- The result of scholarship will be announced in mid-end of November.

If you're applying for next year fall semester exchange in current fall semester, OIA will notify the application procedure in next year spring semester.

Reminders for Applying

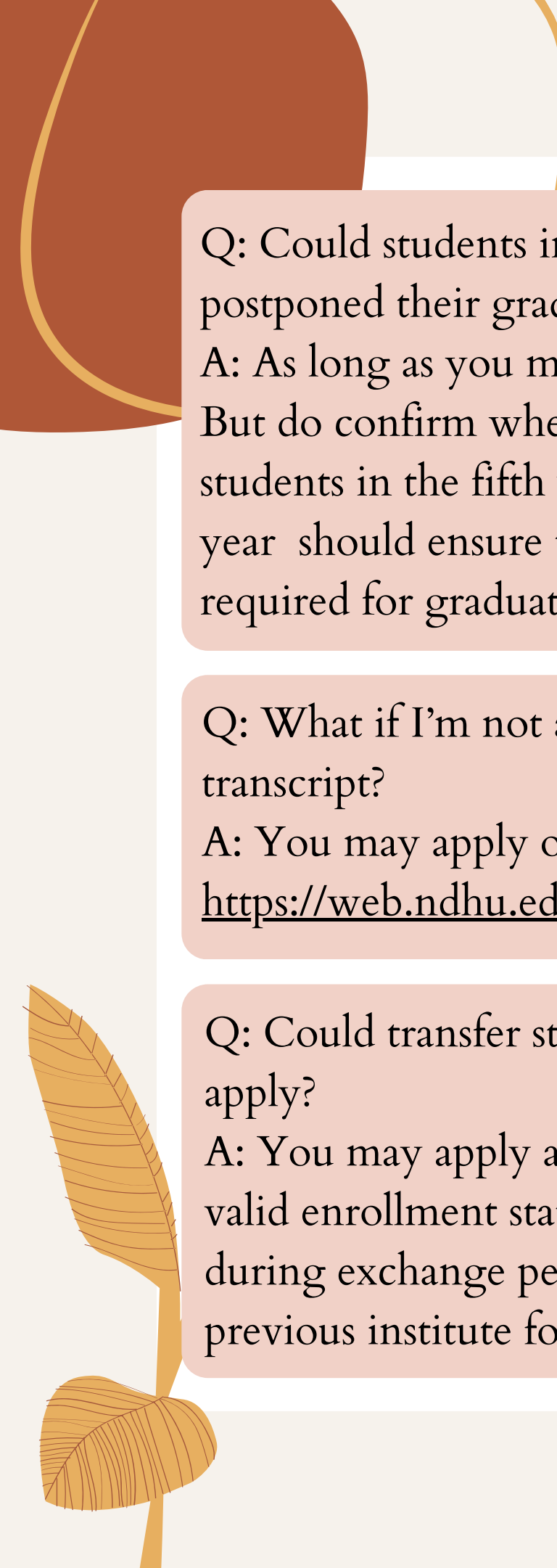
- Plan and prepare exchange application early
- Maintain your GPA
- Utilize our language courses & resources, plan your language proficiency test beforehand
- Broaden your international horizon, grasp the opportunity to meet international students in NDHU
- Join the International Volunteer Program/Global Studies and International Affairs Program/EMI Courses

COVID-19 Era

Countries around the world are gradually opening the borders
Some countries still implement entry quarantine or strict pandemic risk control
According to the regulations of each country/partner university, there is still a risk
of changes in outbound exchanges in recent years
eg. suspension of exchange, limit on entry quota, extension of visa processing time
We'd like to remind students to consider different aspects when choosing an
exchange country and university
eg. exchange country policies, pandemic prevention expenses, etc.

FAQs





Q: Could students in their final year or students that postponed their graduation apply?

A: As long as you meet the criteria/eligibility you may apply! But do confirm whether the partner university accept students in the fifth year and above. Students in their final year should ensure that they have fulfilled all the credits required for graduation.

Q: What if I'm not able to go to the campus to print my transcript?

A: You may apply online on Academic Affairs online system. <https://web.ndhu.edu.tw/AA/prv/login.aspx>

Q: Could transfer students enrolled in current semester apply?

A: You may apply as long as you're students of NDHU with valid enrollment status in sophomore (2nd) year and above during exchange period. Submit your transcript from the previous institute for the application.

Q: If I don't have any language certification yet, may I apply?

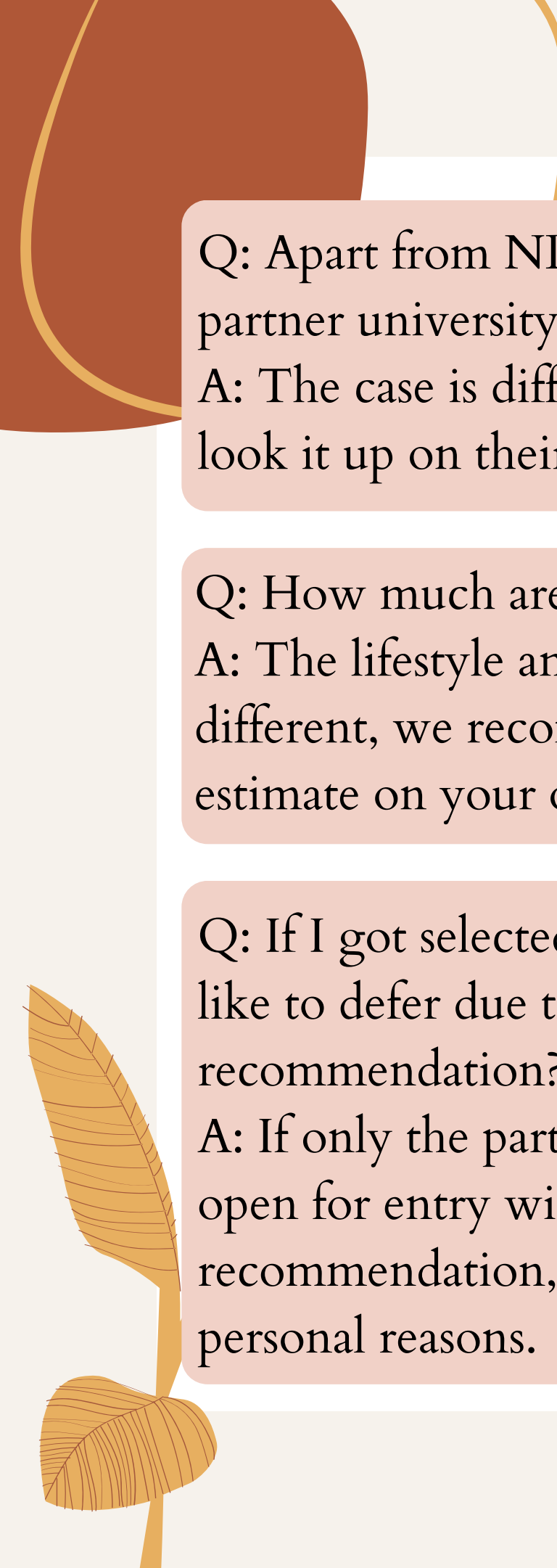
A: **No**, it's required to provide language certification when applying for the verification of the eligibility to apply to partner university during the internal (NDHU) review.

The validity should be within 2 years for internal review.

You also need to provide one when applying to partner university (the validity is subject to the application period of partner university).

Q: Do I need to apply for the same department I'm enrolled in NDHU when applying to partner university?

A: NDHU has no restrictions on the exchange department, students can choose on their own, but it is recommended that students choose an exchange university/department that matches their major when applying for an exchange. If you choose a university/department in a different field from your major, the exchange school will consider whether the ability of the students are aligned with the courses, and the possibility of not being accepted is higher.



Q: Apart from NDHU subsidies, is there any from partner university?

A: The case is different for each university, please look it up on their website.

Q: How much are the costs for exchange?

A: The lifestyle and plans for each person are different, we recommend you to do a research and estimate on your own.

Q: If I got selected in NDHU review, but would like to defer due to the pandemic, can I retain my recommendation?

A: If only the partner university/country does not open for entry will it be allowed to retain the recommendation, it is not acceptable if it's due to personal reasons.

Q: What does it mean by taking one specialized and one non-specialized courses during exchange period?

A: Specialized courses refer to courses offered by departments (any department is acceptable), and cannot be a general course.

Q: Could international students apply? Is the procedure more complicated than that of local students?

A: Any current student may apply to be an exchange student, with no differences in application methods. Students without R.O.C. nationality aren't allowed to apply to universities in their country of origin.

Q: What's the accommodation arrangement during exchange?

A: Most partner universities offer dormitory application; if not, they will also offer assistance in finding accommodation.

Q: Military enlisting issue

A: If you have been accepted by the partner university for exchange, OIA will assist you to apply for an exit permit.

Q: Could I apply to the same university in different semesters at the same time?

A: Yes, selecting different semesters are counted as two priorities.

Q: How to fill out the exchange department in the priority list?

A: Please check the name of the exchange department or program on the partner university's website. Except for filling it out in Chinese for universities in China, Hongkong and Macao, please fill it out in English.

Q: If I have fulfilled all the credits required for graduation, can I not take any classes during exchange?

A: **No**, students shall sign up for courses in accordance with the rules and regulations of the partner university during exchange period. Where no applicable regulations exist, students shall take and earn passing grades for a minimum of two courses (one of them shall be a specialized course). Failure to meet these regulations shall be construed as unsuccessful completion of the exchange program. Students who fail to meet these requirements shall not be eligible to request subsidies and receive an exchange certificate.

Q: Could I not go after being selected?

A: Please confirm your acceptance of the recommendation upon the announcement of the internal list, do consider it carefully before filling up the form. Upon confirming, you will be nominated to the partner university; if you reject, it might affect the partnership between both universities and opportunities for other students in the future.



Q: Is TOEIC On-Campus test acceptable?

Is it enough if I meet the requirements of said university, or is it possible to not get selected even if I meet them?

A: It is acceptable as long as the certificate is issued by TOEIC!

The language proficiency requirements are only the basic standard, we recommend you to increase your language skills to prepare yourself for the study and life abroad.

Q: The university I'd like to apply to is open for application this year, will they open next year as well?

A: The list of partner universities will be adjusted every year due to the situation of the partner university and the cooperation between both universities. The same university might not be open for application each year.

Q: Is there anyone to assist me once I get there?

A: Some universities offer buddy programs to assist you in adapting, but not all universities do.

Q: What language are the courses being taught in?

A: Most universities that are in non-English speaking countries offer courses in English. If your language proficiency meet the standards, you may also choose the courses taught in their native language.

Q: Is there an interview?

A: Starting from 2022, NDHU internal selection procedure has been simplified, there is no interview session.

For more details regarding the procedure, please refer to selection guideline each year.

Q: Some universities have two types of language proficiency standards for the application eligibility, which differ in the score requirements, why is that?

A: Some universities have different requirements for bachelor and master's courses.

DON'T FORGET



Remember to look for information on OIA website/partner university website before asking questions!

Please do not search on the search engine directly



Thank You!

If there's any other questions,
please email to ice@gms.ndhu.edu.tw
or call 03-8905107

